

## Information for Educators

### Stage Door Program

#### Tickets

- ❖ We would be happy to mail or hold your tickets at will call. Just let us know your preference. We do ask when possible, that you distribute the tickets to your students before the group enters the theater.
- ❖ **Final headcount and payment are due NO LATER than two weeks prior to your performance date.** All tickets are non-refundable.
- ❖ **UNUSABLE TICKETS? Let us know ASAP ([education@pcs.org](mailto:education@pcs.org)) so we can release them for resale.**

#### Chaperones

- ❖ **We recommend a 10:1 ratio** for calculating an appropriate number of adult chaperones. Please give us a call if you have additional adults in your group and we will be happy to work out a solution together.

#### Other Important Information

- ❖ **We strongly recommend that you arrive at the theater ½ hour before curtain** (10:30am for Thurs matinees). Please allow extra time for unexpected traffic delays.
- ❖ **Backpacks and bags** should be left on the bus. Students should not have backpacks with them during the performance.
- ❖ **Lunch plans?** Space at The Armory is sometimes limited or unavailable so please contact us at [education@pcs.org](mailto:education@pcs.org) in advance so we can reserve a location and set up tables for lunch at intermission or after the show. If you plan on having students buy food here at the theater please contact [catering@pcs.org](mailto:catering@pcs.org) in advance so we can meet your needs.



#### Additional Educational Opportunities

- ❖ **Q&As:** 20-minute discussions with cast and crew after each Thursday matinee.
- ❖ **Prologues:** Brief lectures from 6:55-7:10pm preceding Tues-Fri main stage shows.
- ❖ **Workshops:** Interactive explorations of select plays, at your school or here at The Armory.
- ❖ **Tours:** Explore The Armory before the show to visit backstage and learn about our LEED renovation.
- ❖ **Resource Guides:** Downloadable at [www.pcs.org/education/guides/](http://www.pcs.org/education/guides/).



**Theater Etiquette:** *Please share and discuss the following points with your group of students. Going to see a play is very different from going to the movies. During live theater, the audience is as important a part of the experience as the actors.*

- ❖ **Live response is good!** If you're telling a story to a friend, and they really respond or listen, it makes you want to tell the story better and to keep telling the story. So, the better an audience listens, laughs, and responds, the more the actors want to tell the story. In this way, the audience (as well as the actors) can make a performance great.
- ❖ **The actors can hear you talking.** If an audience member is not paying attention, the actors know it. Have you ever had a conversation with someone and felt that they'd rather be someplace else? This is the EXACT feeling actors get when people in the audience are talking.
- ❖ **The actors can see you.** Even though actors are pretending to be other characters, it is their job to "check in" with the audience in order to tell the story better. This is another way in which theater greatly differs from the movies. Film actors can do a take over and over to try to get it right. Theater actors have one chance with an audience and want to make sure they are communicating clearly. Imagine trying to tell a group of fellow students something only to see them slouching, pretending to be bored, or sitting with their eyes closed in attempt to seem disinterested and "too cool" for what you had to say. Think about it...
- ❖ **No cell phones, candy wrappers, gum, etc.** Please turn off all cell phones and put them away. Do not eat or chew gum inside the theater. These things disturb the people around you as well as the actors. As much as you might be tempted to text a friend how cool the play you're watching is, please wait until after it is over to send any texts.
- ❖ **Be mindful of other patrons, both in the theater and in the lobbies.** Please don't run in the lobby area, and help us take care of our elderly patrons by opening a door for them or helping them get by. They will be so appreciative!
- ❖ **Keep in mind that Portland Center Stage at The Armory is welcoming you into our home on this field trip.** Please treat our home with respect.



**We look forward to welcoming your students to the theater!**

**Questions?**

**For tickets and scheduling:**

**503.445.3703**

**For workshops, tours, and other educational programs:**

**503.445.3795**

